

Bibliographic Control of Web Resources: A Library of Congress Action Plan

Work Plan Form for Action Item 3.5

Completed by Barbara B. Tillett Date May 30, 2002

1. Leader: Barbara B. Tillett
Principal Investigator:
Work Group Participants:
Stakeholders: Recipients of *LCCN* and *CSB*, LC cataloging units, PCC participants
Email address: btil@loc.gov
2. CMT Liaison: Barbara B. Tillett
3. Points of convergence/dependencies with other action items: 2.4, 3.3, 3.4, 3.6, 6.5
4. Consultants:
5. Text for action item: Prepare guidelines for deciding when to create separate bibliographic records and when to create a single record for manifestations
6. Estimate of costs:
LC staff time – est. 10 hours
7. Sources of funding:
LC salaries
8. Task components/deliverables:
 - a. Collect existing guidelines and compile a composite guideline, adding additional information where needed.

9. Timeline for completion of action item:

July 2002 (Completed)

10. Communications plan

Post guidelines on CPSO and NDMSO Web pages and distribute through *LCCN*, *Cataloging Services Bulletin*, and to all stakeholders for comment. Include guidelines in LC documentation and possibly an article about it in *Cataloging & Classification Quarterly*.